



**CITY OF LEON VALLEY
SIGN CODE UPDATE ADVISORY COMMITTEE MEETING**

City Hall – Conference Room
6400 El Verde Road, Leon Valley, Texas 78238
Monday, April 8, 2019

MINUTES

The Sign Code Update Advisory Committee met on the 8th day of April, 2019, at the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

6:30 p.m. Call to Order by Committee Chair Heather Riddle and Announcement of a Quorum.

The Following Committee Members were Present:

Heather Riddle	Larry Proffitt	Phillip Riddle	Mary Key
Ruth DeRamos	Tina Chasan	Shirley Jonas	William Cox

Also in Attendance were:

Planning & Zoning Director Brandon Melland arrived at 6:34 p.m.

March 25, 2019, Meeting Minutes: There was a discussion to approve the minutes from the March 11th meeting. Motion to approve meeting minutes made by Phillip Riddle and seconded by Tina Chasan. Motion carried unanimously.

Discussion and Possible Action Regarding Revisions to the City's Regulations for Commercial Signage; Freestanding, Pole, and Monument. During the March 25th meeting, staff presented examples of Commercial Signage including Freestanding, Pole, and Monument. During the prior meeting, the committee requested to further break the signage into smaller subgroups for future discussion. No mark-ups for discussion and no action taken on this item.

Presentation, Continued Discussion, and Possible Action Regarding Revisions to the City's Regulations for Commercial Signage; Monument and Freestanding. Staff Liaison, William Cox facilitated a presentation of commercial freestanding signage which specifically included examples of pylon and monument signs. Shirley Jonas made a motion to continue the discussion of pylon and monument signage during future meetings and directed staff to make preliminary revisions as discussed. Motion was seconded by Tina Chasan. Motion carried unanimously.

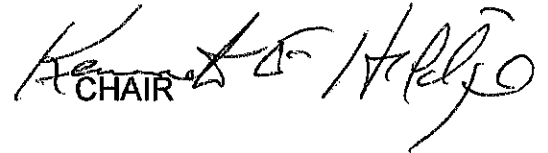
Citizens to be Heard. None

Other Announcements. Madam Chair Heather Riddle discussed the frequency of meetings. The committee consensus was to continue the current meeting frequency with the option to cancel meetings as needed, to allow staff time for detailed signage research. Madam Chair Heather Riddle discussed canceling the April 22nd meeting and resume on May 13th. There was a full consensus from the committee. During the May 13th meeting, the committee will discuss multi-tenant signage.

The meeting concluded at approximately 8:11 p.m. with a motion to adjourn by Mary Key and a second by Tina Chasan. The motion carried unanimously

These minutes approved by the Leon Valley Sign Code Update Advisory Committee on the 13 of May 2019.

APPROVED


CHAIR